DESIGNATION ACTIVITIES CHECKLIST

	Designation Study Form completed with map, photos and preservation program
MINNESC	OTA HISTORICAL SOCIETY
	Letter from Chair to MHS requesting comments
	MHS comments received
CITY PLA	ANNING COMMISSION
	Letter from Chair to NPC Chair requesting comments
	NPC Staff Report Prepared (HPC staff report with ref to comprehensive plan conformance)
	PC Resolution Prepared
	NPC Committee Meeting
	Planning Commission Meeting
HERITAG	GE PRESERVATION COMMISSION
	Public Hearing Scheduled by HPC
	Public Hearing Notices Sent
	Notice in Pioneer Press
	Notice sent to Neighborhood Organizations
	Notice sent to Owner
	Notice sent to Property Owners within 100'
	HPC Staff Report Prepared
	Public Hearing Held
	HPC Resolution Prepared
	Recommendation from HPC to City Council
CITY CO	UNCIL
	Draft Ordinance Prepared with Record of Prior Reviews
	Enter Ordinance into Legistar
	Public Hearing Scheduled
	Public Hearing Notices Sent
	Notice in Pioneer Press
	Notice to Neighborhood Organizations
	Notice to Owner
	Notice to Property Owners within 100'
	Notice to Property Owners within 100' Public Hearing Held
	Consideration by City Council